

Meeting Minutes: 10th June 2026 – 7:00pm

Venue

Our Lady's Parish Centre/ Google Meet

Attendees

Matthew Joyce
Ana Lyon
Kathryn Joyce
Rebecca Lyon
Andrew Joyce
Jacqueline Joyce

Apologies

Timothy Hughes
Father Godlove
Bernadette Letissier
Joanna Izworska

Minutes

1. Opening & Welcome

The meeting opened with a welcome to all attendees.

2. Review of Previous Minutes

There were no previous minutes to review.

3. Review of Recent Events

Music Quiz Night

Feedback

- The Music Quiz Night was well received.
- Feedback forms were circulated via the WhatsApp group.
- Eight completed feedback forms were returned.
- Responses indicated that attendees enjoyed the event and would attend future quiz nights.

Actions for Future Events

A microphone check should be completed with Ana before future quiz nights.
Consider running a Bingo Afternoon in September (3:00pm–5:00pm on a Saturday).

Pentecost Celebration

Feedback

- The event included cakes, games and a shared food table.
- Children particularly enjoyed the outdoor games.
- Parishioners used the hall for refreshments before moving outside to the BBQ area.
- Food provision was lighter than previous celebrations, with cakes making up most of the refreshments.
- The hall layout and organisation were improved, thanks to Ana's preparation.
- The shared table relied heavily on parishioners bringing food contributions.

Lessons Learned

Good organisation of the hall contributed to the success of the event.

Future celebrations should consider a more structured approach to food provision.

4. Little Disciples Mass

First Little Disciples Mass: 28 June 2026

Ideas Discussed

- Provide hot dogs, sandwiches and cakes after Mass.
- Set up board games outdoors (excluding marble games for safety reasons).
- Send a note to parents requesting food contributions.
- Speak with Robina regarding arrangements.
- Set up the donated Wii and retro gaming equipment.
- Action
- Speak with Robina regarding the event arrangements.

5. Parish Community Day – 4 July Planning Promotion

- The event was not included in the most recent parish newsletter but is expected to feature in the upcoming edition.
- Information was included in the newsletter email circulated last weekend.
- Volunteers
- A small number of volunteers have already signed up.
- Task allocation will depend on volunteer numbers.
- Tasks Identified
- Check and clean both parish kitchens.
- Review and organise kitchen cupboards.
- Move hot food equipment into the kitchen storage cupboard.
- Erect the marquee.
- Dispose of the old BBQ.
- A second preparation day may be required.

Actions

- Ana and Lesley to begin preparation work, including moving and organising kitchen equipment.

6. Planning for 2027

Draft Annual Programme

A draft calendar was discussed as a starting point for planning parish social events in 2027:

Month	Proposed Event
January	Quiz Night
February	Bingo / Stations of the Cross
March	Quiz Night
April	Charity Walk
May	Pentecost Celebration
June	Procession & Quiz Night
July	Summer Event
August	Bingo
September	Craft Fair / Bingo
October	Quiz Night
November	Quiz Night
December	Quiz Night / Christmas Celebration

New Event Ideas

- The following ideas were suggested:
- Games Night (e.g. Catchphrase, Play Your Cards Right)
- Open Mic / Singers' Night
- Fish Supper (Fish, Chips and Wine)
- Themed Social Evenings

Action

All committee members to bring three new event ideas to the next meeting.

7. Autumn Programme Planning

Craft Fair

Stall Holders - A request for stallholders will be included in the parish newsletter after Community Day.

Applications should be submitted by early August.

Autumn Quiz Nights

The following schedule was agreed:

Date	Theme
10 October	TV & Film Quiz
7 November	Decades Quiz
5 December	Christmas Quiz

Additional Arrangements

- Trial a Saturday evening format.
- Doors open at 6:00pm; quiz starts at 6:30pm.
- Ana will speak to Ronnie regarding selling cakes during the interval.

8. Christmas Celebration – Early Planning

School Involvement

- Schools should be contacted before the summer holidays and invited to participate.
- Follow-up to be made during the first week of September.
- Schools should be asked to respond even if they do not wish to participate.
- Possible Contributions
- Schools could contribute through:
 - A stall
 - Choir performances
 - Artwork displays
 - Donations
 - Additional Discussion
- The committee agreed not to actively seek donations.
- Consider returning to a Saturday afternoon format.

9. Any Other Business

No additional business was raised.

10. Actions Summary

Action	Responsible
Complete microphones check before future quiz nights	Ana
Speak with Robina regarding Little Disciples Mass	To be confirmed
Organise and prepare kitchens for Community Day	Ana & Lesley
Bring three new event ideas to next meeting	All members
Contact schools regarding Christmas Celebration before summer holidays	Committee
Follow up with schools in first week of September	Committee
Speak to Ronnie regarding cake sales at quiz nights	Ana

Meeting Closed

Next Meeting: Sunday 12 July 2026, after the 11:00am Mass.